

Declaration and Certification of Finances (DCF): Student Visa Information English Language Center

360 Huntington Avenue, 406 Ell Hall, Boston, MA 02115

Complete the enclosed form and send it, along with other required documents (listed in Section VIII) to the English Language Center at the address above so that an I-20 or DS-2019 may be issued to you. The I-20 or DS-2019 is required to apply for a student visa (F-1 or J-1) at a U.S. Consulate if you are abroad. If you are presently in the U.S., the I-20 is required to initiate a transfer of your F-1 or J-1 immigration status/SEVIS record from your current school to Northeastern University.

I – PERSONAL INFORMATION – PLEASE PRINT CLEARLY AND LEGIBLY

| | | | | | |
|---|-------------------------------|---|---|---------------------------------|----------------------------------|
| 1. Gender | <input type="checkbox"/> Male | <input type="checkbox"/> Female | 2. Marital Status | <input type="checkbox"/> Single | <input type="checkbox"/> Married |
| 3. Family/Last Name | _____ | | | | |
| (Print your name exactly as it appears in your passport. Important: Always spell your name the same way on all forms/applications.) | | | | | |
| 4. First/Given Name | _____ | | | | |
| 5. Middle Name(s) | _____ | | | | |
| 6. Date of Birth (mm/dd/yyyy) | _____ | 7. U.S. Social Security Number (if available) | __ __ -- __ __ -- __ __ | | |
| 8a. City of Birth | _____ | 8b. Country of Birth | _____ | | |
| 9. Country or Countries of Citizenship | _____ | | | | |
| 10. Country of Permanent Residence (if different from country of citizenship) | _____ | | | | |
| 11a. Occupation | _____ | 11b. Institutional Affiliation | _____ | | |
| 12. Permanent Foreign Address (required information) | _____ | | 13. U.S. Address, if any (required if transferring from a school in the U.S.) | | |
| _____ | _____ | | Street _____ Apt. _____ | | |
| _____ | _____ | | City _____ State _____ | | |
| _____ | _____ | | ZIP _____ | | |
| Telephone Number | _____ | | Telephone Number _____ | | |
| 14a. E-mail | _____ | | 14b. FAX (if any) _____ | | |
| 15. Are you currently enrolled or have you previously been enrolled at Northeastern? | <input type="checkbox"/> Yes | | <input type="checkbox"/> No | | |
| a. If yes, list dates of enrollment | _____ | | b. Degree earned _____ | | |
| 16. Northeastern ID (if known) | __ __ -- __ __ -- __ __ | | | | |

► Your visa eligibility document will be sent to you as soon as it is available. Please make your travel arrangements on receiving your visa eligibility documents from Northeastern and a visa stamp from a U.S. consulate to ensure that you have the appropriate documents and can obtain your visa stamp prior to your departure date.

II – DEPENDENTS’ INFORMATION (if applicable)

Total Number of Dependents: _____

For each dependent (spouse and unmarried children under the age of 21) requesting a visa in order to accompany the student to the U.S., please provide the following information. If more than two dependents will accompany the applicant, please copy this page and attach. Also, please refer to Section IV for the estimated expenses for each dependent.

17. Dependent

- a. Dependent Family/Last Name _____ b. First/Given Name _____
(Print as in passport)
- c. Date of Birth _____ d. Place of Birth _____
mm/dd/yyyy City Country
- e. Country(ies) of Citizenship _____ f. Relationship to student _____
- g. Dependent will accompany student Dependent will follow student
- h. If dependent is currently in the U.S., please list his/her immigration status _____

18. Dependent

- a. Dependent Family/Last Name _____ b. First/Given Name _____
- c. Date of Birth _____ d. Place of Birth _____
mm/dd/yyyy City Country
- e. Country(ies) of Citizenship _____ f. Relationship to student _____
- g. Dependent will accompany student Dependent will follow student
- h. If dependent is currently in the U.S., please list his/her immigration status _____

III – IMMIGRATION STATUS INFORMATION

19. Are you currently in the U.S.--**OR**--Are you currently or have you been enrolled in a U.S. education institution under an F-1/J-1 student visa classification within the previous five months?

- Yes -- **Complete items 20-23 below**
- No -- **Please proceed to Section IV**

20. What is your current immigration status? F-1 _____ J-1 _____ Other, please specify _____

21a. Are you requesting a transfer to Northeastern University? Yes _____ No _____

21b. If yes, which school issued your last form I-20 or DS-2019 _____
What is your SEVIS # (this is the number that begins with the letter “N” and that appears at the top right corner of your I-20 or DS-2019) _____

Students currently enrolled in a U.S. education institution under F-1 or J-1 visa classification who plan to attend Northeastern are required to complete the Transfer-In Notification Form included in this packet.

22. Have you filed a petition or has a petition been filed on your behalf to adjust your status to U.S. Permanent Resident?

- Yes
- No

23a. If the student is currently in the U.S. in J-1 status, please check one of the following categories:

- Student
- Scholar
- Other, please name _____

23b. List the DS-2019 sponsor’s name and complete address _____

▼ IMPORTANT ▼

► An I-20 or DS-2019 cannot be processed without copies of the immigration documents listed in Section VIII. ◀

IV –ESTIMATE OF EXPENSES FOR THE ACADEMIC YEAR 2006/2007

Please note: All fees are subject to change at any time by the Board of Trustees.

| INTENSIVE 15-WEEK SESSION (FALL SEMESTER) | | INTENSIVE 8-WEEK SESSIONS (FALL B, SPRING A, SPRING B, SUMMER 1, SUMMER 2) | |
|---|------------------|--|------------------|
| Tuition | \$5,445.00 | Tuition | \$2,835.00 |
| University Fees | 116.00 | University Fees | 33.00 |
| Books and Supplies | \$100.00 | Books and Supplies | 100.00 |
| Living Expenses (including room and board) | <u>7,160.00</u> | Living Expenses (including room and board) | <u>3,580.00</u> |
| Total Estimated Expenses | \$12,821.00 | Total Estimated Expenses | \$6,548.00 |
| PRE-MBA PROGRAM (9 MONTH PROGRAM - FALL) | | PRE-MBA PROGRAM (6 MONTH PROGRAM - SPRING) | |
| Tuition | \$24,570.00 | Tuition | \$13,785.00 |
| University Fees | 184.00 | University Fees | 184.00 |
| Health Services/Insurance Fees | 1,800.00 | Health Services/Insurance Fees | 1,800.00 |
| Books and Supplies | 450.00 | Books and Supplies | 450.00 |
| Living Expenses (including room and board) | <u>16,110.00</u> | Living Expenses (including room and board) | <u>10,740.00</u> |
| Total Estimated Expenses | \$43,114.00 | Total Estimated Expenses | \$26,959.00 |
| BUSINESS CASE PROGRAM (9 WEEKS – SPRING, SUMMER) | | | |
| Tuition | \$2,835.00 | | |
| University Fees | 33.00 | | |
| Case Fees | 90.00 | | |
| Living Expenses (including room and board) | <u>3,580.00</u> | | |
| Total Estimated Expenses | \$6,538.00 | | |

Students who will be accompanied by dependents should add \$820 per month for a spouse and \$440 per month for each child to their total estimated expenses.

***Massachusetts state law requires that all full-time students be enrolled in a health insurance plan which meets state requirements. Northeastern University does not provide health insurance for students who are not enrolled in a degree program. A list of companies that provide health insurance plans for international students is included in this packet. Please refer to their websites for the most up-to-date information.**

V – FINANCIAL DECLARATION

24. What is the current exchange rate of your country's currency to U.S. currency? (For example, 5.4 kroner = U.S. \$1) _____
25. List the exchange rate projected for the transfer of funds to the U.S. for educational purposes _____
26. Indicate if and how your government may restrict the transfer of funds _____

27. **Personal Funds:** Amount in U.S. \$ _____
Name of Bank/Financial Institution: _____

28. **Family Funds:** Amount in U.S. \$ _____
Name of Bank/Financial Institution: _____

Include original bank statement or complete items 32-36 in Section VI

Include original affidavit of support or complete Section VI

29. **Government Funds (U.S. or Sponsoring Government):**

b. Amount in U.S. \$ _____

a. Governmental Source or Sponsoring Agency _____

c. Duration of Support _____

d. Does your government or sponsoring agency require that you be under the auspices of J-1 non-immigrant visa status? Yes No

30. **Other Sources of Funds:** Amount in U.S. \$ _____

Type of Funding _____

Funding Source _____

Include original affidavit of support or complete Section VI

31. **Student's Signature** "I certify that the information provided in this above is correct and complete."
(Please sign in blue ink)

Signature _____ Date _____

VI - OFFICIAL CERTIFICATION OF SOURCE(S) OF FUNDS AND AMOUNTS

Financial documents cannot be dated more than twelve months old. All financial documents submitted must be ORIGINALS. No copies accepted

32. "This is to certify that I have read the financial information in Sections IV and V furnished by the student on this form, that it is true and accurate information, and that the student/sponsor has _____ funds which are available and can be transferred to the United States."

(List amount in U.S.\$)

33. **Bank Official** _____
Signature of Bank Official _____ Print Name _____ Print Title _____

a. Name and Address of Financial Institution _____

b. Telephone Number of Financial Institution _____ Date _____

34. **APPLY BANK SEAL OR STAMP HERE⇒**

35. "This is to certify that I have read the financial information in Section IV on this form. The funds in Section V are available and will be provided." (Please sign in blue ink)

35a. **Printed Name of Guarantor /Sponsor** _____ b. Relationship to Student _____

c. Address of Guarantor/Sponsor _____

36. Signature of Guarantor/Sponsor _____ Date _____

VII - DELIVERY INSTRUCTIONS – Documents will not be mailed without complete and clear delivery instructions.

37. Delivery (select **a** or **b**)

a. Hold for pick-up. Please contact this person: _____

at this U.S. telephone number when form is ready _____-- _____-- _____ Extension _____

b. Mail visa eligibility document (please fill in address below)

Mailing address (**required**)

Address line 1 _____

Address line 2 _____

City _____ State or Province _____

Country _____ ZIP/Postal Code _____

Mailing Address Telephone Number (required) _____

VIII -CHECKLIST UPON COMPLETION OF THE DCF FORM

Required for all students:

- Copy of identity page of passport
- Original** financial documents from bank or sponsor
- Bank Official's Signature (Section VI, item 33)
- Sponsor's Signature (Section VI, item 36)
- Student's Signature (Section V, item 31)
- Delivery Instructions, Section VII filled in

*Required from students transferring:
from other schools in the U.S. (in :
addition to items listed above)*

- Copies of all I-20's or DS-2019's from previously attended U.S. schools
- Copy of front and back of I-94 (if student is still in the U.S.)
- Transfer-In Notification Form (if transferring from another school in the U.S.)
- Copy of current visa stamp

*Other (only for students who are applying
for a change of visa classification or
for students who have received
employment authorization from the
U.S. Citizenship and Immigration Services)*

- Copy of I-797
- Copy of Employment Authorization Document (if student received work authorization)

**► Mail this ELC DCF Form and all applicable documentation to the English Language Center at Northeastern University
(address listed on first page of this form directly under the title heading).**

IMPORTANT! - SEVIS FEE REQUIRED

SEVIS, the acronym for **S**tudent **E**xchange and **V**isitor **I**nformation **S**ystem, is the electronic reporting system for international students required by the U.S. government. New students (F-1) and exchange visitors (J-1) holding a Form I-20 or DS-2019 issued on or after September 1, 2004 are subject to a SEVIS fee of \$100 for the maintenance of this electronic record system. For information and payment procedures, please refer to following website: <http://www.ice.gov/graphics/sevis/i901> (subject to change). Please remember that the fee must be processed at least three days before the consular interview unless the applicant has a printed receipt from Internet payment. The SEVIS fee cannot be processed at the U.S. consulate or the U.S. port-of entry.